

MINUTES OF THE MEETING OF THE
WASHINGTON COUNTY FREE LIBRARY BOARD OF TRUSTEES
HELD IN PERSON AT THE ALICE VIRGINIA AND DAVID W. FLETCHER LIBRARY
NOVEMBER 13, 2024

Present:	Stephen Schutte, President	Emeritus:	Al Martin
	Laurie Bender		
	Kendra Stauch		
	Kathy Oliver		
	Kathy Kerns		
	Kathy Poole		

Staff Present:	Jenny Bakos
	Kathleen O'Connell
	Elizabeth Hulett
	Jennifer Keysor
	Sara McCall
	Laura Zeigler

The meeting was called to order at 12:10 PM by Mr. Schutte, the Board President.

LATI Student Introductions

Public Comment

No public comment

Minutes

The minutes of the September 11th Board meeting were reviewed. Ms. Bender proposed an amendment of the minutes to include the update of the Finance Committee. Ms. Bender moved to approve as amended and Ms. Stauch seconded the motion with unanimous approval.

Executive Director's Report

Ms. Bakos noted her report was inclusive of all activities.

Director of Public Services Report

Ms. O'Connell stated her report was inclusive of all activities

Director of Operations

Ms. Keysor stated her report was inclusive of all activities.

Director of Western Maryland Regional Library

Ms. Hulett stated her report was inclusive of all activities.

Financial Statement

Ms. Bender presented the September 2024 financial statements for WCFL and WMRL.

It is noted that Ms. Kendra Stauch has joined the Finance Committee.

Ms. Bender moved to approve financial statements for audit, and Ms. Stauch seconded the motion with unanimous approval.

Policy and Personnel Committee

No updates at this time.

Old Business

2025-2030 Strategic Plan was moved to approval by Ms. Oliver and Ms. Stauch seconded with unanimous approval.

New Business

Williamsport Library Location discussion. Mr. Schutte stated that the new location looks promising. The motion to approve was called by Ms. Bender and seconded by Ms. Oliver followed by unanimous approval.

Fine Free discussion postponed until a later date.

Board Members' Comments

Schutte – Gentle reminder to please tell friends about the Gala event! Mr. Schutte was also sworn onto the State Library Association Board.

Oliver – Love the Annual Report!

Bender – Everything looks great! I am excited for library events and hot spot circulation!

Stauch – Excited about new Williamsport location as well as the Gala event!

Kerns – So many exciting things as well as a big kudos to WCFL for security and lower incident numbers!

Martin – Attended meeting for Citizen's For Maryland Libraries and celebrated Mary Baykan's final hurrah with them.

The meeting adjourned at 1:25pm. Ms. Oliver moved to approve, and Ms. Bender seconded with unanimous approval.

Respectfully submitted,
Jenny L. Bakos
Secretary