

MINUTES OF THE MEETING OF THE
WASHINGTON COUNTY FREE LIBRARY BOARD OF TRUSTEES
HELD IN ROOM 334 AT THE FLETCHER BRANCH AND VIA ZOOM AT 12 NOON
March 13, 2024

Present: Stephen Schutte, President Board Emeritus: Al Martin
 Laurie Bender
 Kristine McGee
 Kathy Oliver
 Kathy Poole via Zoom
 Aaron Peterancez via Zoom

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|----------------|--------------------|----------------|-------------------|------------------|
| Staff Present: | Jenny Bakos | LATI Students: | Rich Beverungen | WMRL |
| | Kathleen O'Connell | | Cari Purin | Children's Dept. |
| | Jennifer Keysor | | Laura Tietz | PR Dept. |
| | Elizabeth Hulett | | Charlotte Ballard | SMI Branch |
| | Sara McCall | | Stan Brown | WCFL Bookmobile |
| | Madison Smith | | | |

The meeting was called to order by President Schutte at 12:20 PM.

Minutes

The minutes of January 10, 2024, meeting of the Board were reviewed. No changes were noted. Mr. Schutte motioned to approve as stated and Ms. Poole seconded the motion with unanimous approval.

Executive Director Report

Ms. Bakos stated the FY25 budget was presented to the Washington County Commissioners. She also touched on Legislative Day and the priorities of MAPLA. Ms. Bakos' report was inclusive of activities.

Director of Public Service

Ms. Bakos advised Ms. O'Connell's report is inclusive of activities.

Director of Operations

Ms. Keysor reported the remediation of the Williamsport Branch was completed and they are looking at March 20th as a possible reopen date. Ms. Keysor's report is inclusive of activities.

Associate Director, WMRL

Ms. Hulett stated her report was inclusive as presented.

Financials

Mr. Martin presented the WCFL/WMRL financials for January 31, 2024. The library is still in the process of transitioning to the accounting program Sage. The CFO, Ms. McCall introduced the new accounting assistant, Madison Smith.

Ms. McGee moved to accept the financial report and Mr. Peteranecz seconded with unanimous approval.

Finance Committee

Ms. McCall stated that with the new Sage program WCFL will go from 400 active accounts to 150 active accounts. There were also IRS penalties paid for 2023 payroll taxes shortages that Ms. McCall is working with the current accounting firm to resolve.

Old Business

Ms. Bakos reported that there has been little new information regarding the proposed land donation in Williamsport.

New Business

Kendra Stauch, Vice President of Business Banking at PNC was unanimously voted in by Trustees to become a new Board member, her first meeting will be in May.

The Dec 2024 Gala has been scheduled and sponsorship forms were handed out.

The next meeting of the board of trustees is scheduled for May 15-16, 2024. The board meeting will be held at the Hancock library branch and after, the board will be attending a retreat.

The meeting adjourned by consensus at 1:25pm

Respectfully submitted,

Jenny L. Bakos

Jenny L. Bakos
Executive Director