

MINUTES OF THE MEETING OF THE
WASHINGTON COUNTY FREE LIBRARY BOARD OF TRUSTEES
HELD IN PERSON AT FLETCHER BRANCH
March 11, 2026

Present:	Stephen Schutte, President Laurie Bender, Treasurer Kathy Oliver Kathy Poole Kathy Kerns David Donohue	Emeritus:	Al Martin
		Absent:	Kendra Stauch

Staff Present:	Jenny Bakos Kathleen O'Connell Sara Baker Laura Zeigler Jennifer Keysor	Staff Absent:	Elizabeth Hullett
----------------	---	---------------	-------------------

The meeting was called to order at 12:01 PM by Mr. Schutte, the Board President.

Public Comment

No public comment

New Board Member

Introduction of new Board member Mr. David Donohue.

Minutes

The minutes of the January 14, 2026, Board meeting were reviewed. Ms. Oliver moved to approve the minutes with a second by Ms. Bender, with a unanimous vote.

Executive Director's Report

Ms. Bakos' report was inclusive of all activities.

Director of Public Services Report

Ms. O'Connell stated her report was inclusive of all activities.

Director of Operations

Ms. Keysor's report was given verbally. Visitor traffic increased year over year by 9% in January and February, and circulation increased by 2%. The WCFL parking gates were damaged again, which will delay their use. Mr. Martin suggested purchasing cameras to monitor the gates so that evidence can be gathered to identify those responsible for the damage. Ms. Keysor noted the police reports filed from the most recent incidents.

Financial Statement

Ms. Baker presented the January 2026 financial statements for WCFL and WMRL.

Mr. Schutte moved to approve the January 2026 financial statements for WCFL and WMRL for audit, and Ms. Oliver seconded the motion with unanimous approval.

Financial Committee Update

Madison's last day was in January. To ensure compliance, Ms. Bakos and Ms. Keysor are completing bank reconciliations.

Personnel and Policy Committee

The committee moved to adopt the Drug-Free workplace policy. Ms. Oliver moved to approve the policy, and Mr. Schutte seconded the motion with unanimous approval.

The committee moved to approve the Performance Review policy. Ms. Oliver moved to approve the policy, and Mr. Peteranecz seconded the motion with unanimous approval.

Board Comments:

Martin – Congratulations to the staff for the smooth running and the gala as well.

Kerns – Congratulations on another good year!

Schutte – I am really looking forward to seeing everyone at the gala!

Bender – The gala will be so much fun! I am really looking forward to it!

Oliver – I appreciate the policy upkeep. Thank you to Ms. Bakos and her team!

The meeting adjourned at 12:35pm. Mr. Schutte moved to approve, and Ms. Bender seconded with unanimous approval.